

**NOTICE OF SPECIAL MEETING
DEER CREEK METROPOLITAN DISTRICT
JEFFERSON COUNTY, COLORADO**

***NOTE: given current events and current advice and directives from local, state and federal jurisdictions related to COVID-19, this meeting is being held by teleconference and virtual meeting only. Board members, consultants and members of the public may participate by teleconference or by computer/tablet by utilizing the following information:**

URL Link: https://teams.microsoft.com/l/meetup-join/19%3ameeting_YjcvOTI4ZjUtZDQwNC00YWZmLTkxOTUtNjlmMjNiYmVIZDY4%40thread.y2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%225b9f6fa2-e9dd-42cc-bfd8-f7dd2ed196a6%22%7d

Call: 720-547-5281

Conference ID: 103 934 865#

NOTICE IS HEREBY GIVEN that the Board of Directors of the **DEER CREEK METROPOLITAN DISTRICT**, Jefferson County, Colorado, will be holding a special meeting on Thursday, October 29, 2020 at 6:00 p.m., via videoconference to address those matters set out in the agenda below and conduct such other business as may properly come before the Board.

This meeting is open to the public.

This notice is given by order of the Board of Directors of the District.

**DEER CREEK METROPOLITAN DISTRICT
JEFFERSON COUNTY, COLORADO**

By: /s/ Anna Jones
District Manager

Posted on the District website at www.deercreekmetro.com, not less than twenty-four (24) hours prior to the meeting.

DEER CREEK METROPOLITAN DISTRICT

8390 E. Crescent Pkwy, Suite 300

Greenwood Village, CO 80111

Phone: 303-779-710

NOTICE OF SPECIAL MEETING AND AGENDA

DATE: October 29, 2020

TIME: 6:00 p.m.

LOCATION: **DUE TO CONCERNS REGARDING THE SPREAD OF THE CORONAVIRUS (COVID-19) AND THE BENEFITS TO THE CONTROL OF THE SPREAD OF THE VIRUS BY LIMITING IN-PERSON CONTACT, THIS MEETING WILL BE HELD BY VIDEO/TELEPHONIC MEANS WITHOUT ANY INDIVIDUALS (NEITHER DISTRICT REPRESENTATIVES NOR THE GENERAL PUBLIC) ATTENDING IN PERSON.**

You can attend the meetings in any of the following ways:

- ACCESS:**
1. To attend via Microsoft Teams Videoconference, obtain the link on the District website at www.deercreekmetro.com.
 2. To attend via telephone, dial 720-547-5281 and enter the following additional information: Conference ID: 103 934 865#.

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Kathryn Wilkinson	President	May, 2023
Nancee Gunderson	Secretary/Treasurer	May, 2022
Tim Collins	Assistant Secretary/Treasurer	May, 2022
Vacant		May, 2022
Vacant		May, 2022

I. ADMINISTRATIVE MATTERS

- A. Call to Order, Declaration of Quorum, Disclosure of Conflicts of Interest, Director Qualifications
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B. Public Comment.

Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

C. Review and Consider Approval of Minutes from the May 26, 2020 Special Board Meeting and June 30, 2020 Special Board Meeting (enclosed)

D. Review and Consider Approval of Resolution 2020-10-__ Regarding 2021 Annual Administrative Matters (enclosed)

II. FINANCIAL MATTERS

A. Review and Consider Approval of the June 30, 2020 Financial Statements and Cash Position (enclosed)

B. Review, Ratify and Consider Approval of Claims (enclosed)

C. Conduct Public Hearing to Consider Amendment of the 2020 Budget. If Necessary, Consider Adoption of Resolution 2020-10-__ to Amend the 2020 Budget (enclosed)

D. Conduct Public Hearings on the Proposed 2021 Budget and Consider Adoption of Resolution 2020-10-__ to Adopt the 2021 Budget and Appropriate Sums of Money and Resolution to Set Mill Levies (enclosed)

III. OPERATIONS REPORTS

A. Tree Report

1. General Update (enclosed)
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2. Work Orders:

- a. Ratify Approval of the Proposal to Clean Storm Damage in the amount of \$1,450 (enclosed)
 - b. Ratify Approval of the Proposal for Tree Removal in the amount of \$1,325 (enclosed)
 - c. Ratify Approval of the Proposal for Removal of Fir Tree in the amount of \$600 (enclosed)
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B. Landscaping Report

1. General Update (enclosed)
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2. Work Orders

- a. Ratify Approval of BrightView Proposal for Fence Repairs in the amount of \$2,611.88 (enclosed)
 - b. Ratify Approval of BrightView Proposal for Graffiti Removal in the amount of \$400 (enclosed)
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3. Review BrightView Backflow Test Results (enclosed)
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C. Engineering Report

1. Discuss Fencing Improvements, Request for Proposals (enclosed)
 - a. Review and Consider Approval of Fence Consulting Services Inc. Proposal for Fencing in the amount of \$147,555 (enclosed)
 - b. Review and Consider Approval of Knight Fence Company Proposal for Fencing in the amount of \$157,037.50 (enclosed)
 - c. Review and Consider Approval of Hammerhead Property Service LLC's Proposals for Fencing in the amounts of \$100,663 and \$67,600 (enclosed)
 - d. Review and Consider Approval of Ozark Fence Inc's Proposal for Fencing in the amount of \$247,046 (enclosed)
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2. Fence Maintenance in the Commercial Area (enclosed)
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3. Discuss Iris Detention Pond Irrigation Solutions
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4. Review and Consider Approval of Proposals for Concrete Repairs (enclosed)
 - a. Hammerhead Property Service Proposal in the amount of \$8,232 (enclosed)
 - b. Rose Paving Proposal in the amount of \$4,928 (enclosed)
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IV. MANAGER'S MATTERS

- A. Discuss Trails and Connectivity Improvements (enclosed)
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B. Review Status of Conservation Trust Fund Projects

1. Discuss Falcon Bluffs Pickle Ball/Basketball Upgrades and Partnership between the District and Falcon Bluffs Middle School (enclosed)
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C. Consider Approval of Deer Creek Metro District Agreement / Notice to HOAs to Manage and Facilitate Tree Maintenance in 2021

D. Discuss District Manager Spending Authority

V. LEGAL MATTERS

A. Action Items

1. Motion Authorizing the Manager to Execute the 2021 Landscape & Maintenance Services Contract with BrightView (enclosed)
2. Motion Authorizing the Manager to Execute the 2021 Tree Services Contract with Bailey Trees (enclosed)
3. Motion to Authorize District Manager to Execute 2020-2021 Snow Removal Contract with Schultz Industries (enclosed)
4. Motion to Authorize District Manager to Execute 2020-2021 Snow Removal Contract with Landcare Services (enclosed)
5. Motion Approving Engagement Letter with Logan and Associates for 2020 Audit (to be distributed)
6. Motion Designating RG Associates as the District's Engineer for 2021
7. Motion Designating Spencer Fane LLP as the District General Counsel for 2021
8. Motion Designating CliftonLarsonAllen LLP as the District's Accountant for 2021
9. Motion Designating CliftonLarsonAllen, LLP as the District's Manager for 2021

B. Other

VI. DIRECTORS' MATTERS

A. Other

VII. ADJOURNMENT

The next regular meeting is to be determined.