

DEER CREEK METROPOLITAN DISTRICT

8390 E. CRESCENT PKWY., STE. 300
GREENWOOD VILLAGE, CO 80111
303-779-5710 (O) 303-779-0348 (F)
www.deercreekmetro.com

NOTICE OF SPECIAL MEETING AND AGENDA

DATE: Thursday, October 28, 2021

TIME: 6:00 p.m.

LOCATION: via Microsoft Teams

You can attend the meetings in any of the following ways:

1. To attend via Microsoft Teams Videoconference, click the link below:

ACCESS: https://teams.microsoft.com/l/meetup-join/19%3ameeting_MmQ1YTc5ZjMtMDBiMS00Zjc3LTk1MzQtNzJhNjA4MTg1N2Y2%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%227e93cd08-3bae-48d3-b32e-d8f57cd88c24%22%7d

2. To attend via telephone, dial 720-547-5281 and enter the following additional information:

Conference ID: 865 073 492#

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Kathryn Lou Wilkinson	President	May, 2023
Nancee L. Gunderson	Secretary/Treasurer	May, 2022
Tim Collins	Assistant Secretary/Treasurer	May, 2022
VACANT	Assistant Secretary/Treasurer	May, 2022
VACANT	Assistant Secretary/Treasurer	May, 2023

I. ADMINISTRATIVE MATTERS

- A. Call to order and approval of agenda.
- B. Present disclosures of potential conflicts of interest.
- C. Confirm quorum, location of meeting and posting of meeting notices.
- D. Public comment.

Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

- E. Review and consider approval of Minutes from the April 28, 2021 special Board meeting (enclosed).
- F. Discuss and consider approval of 2022 insurance renewal. Consider adoption of documents needed to obtain or maintain insurance coverage through the Colorado Special Districts Property and Liability Pool or T. Charles and authorize membership in the Special District Association (enclosed).
- G. Other.

II. CONSENT AGENDA

- A. Review and consider approval of the July 31, 2021 Financial Statements and Cash Positions (enclosed).
- B. Review, ratify and consider approval of Interim Claims (enclosed).

III. FINANCIAL MATTERS

- A. Conduct public hearing to consider amendment of the 2021 Budget. If necessary, consider adoption of Resolution to Amend the 2021 Budget (enclosed).
- B. Conduct public hearing on the proposed 2022 Budget and consider adoption of Resolution to Adopt the 2022 Budget and Appropriate Sums of Money and Resolution to Set Mill Levies (enclosed).
- C. Authorize District Accountant to prepare and sign the DLG-70 Certification of Tax Levies form for certification to the Board of County Commissioners and other interested parties.
- D. Review and consider approval of engagement with Logan & Associates, LLC for 2021 Audit (enclosed).
- E. Consider approval of CliftonLarsonAllen LLP master service agreement and related statement(s) of work for management and accounting services (enclosed).
- F. Other.

IV. MANAGER'S MATTERS

- A. Update on trail construction and enhancements (enclosed).
- B. Falcon Bluffs pickle ball/basketball upgrades update.
- C. Other.

V. ENGINEER'S REPORT

- A. Engineering report.
 - 1. Review and accept payments made to Hammerhead Property Service LLC for fence replacement final completion (enclosed).
- B. Review and ratify post replacement Change Order from Hammerhead Property Service LLC in the amount of \$12,450 (enclosed).
- C. Discuss Iris Street pond irrigation comparison and installation (enclosed).
- D. Other.

VI. LANDSCAPE MATTERS

- A. Bailey Tree update.
- B. BrightView update.
 - 1. Review October 2021 Landscape Maintenance Report (enclosed).

VII. LEGAL MATTERS

- A. Review and consider approval of 2022 Landscape Services Agreement with BrightView Landscape Services, Inc. (enclosed).
- B. Review and consider approval of Proposals for Tree Care at the Town Homes, Redstone Ridge, Condos and Master from Bailey Tree LLC and authorize manager to send letter to HOAs re District's continued commitment to tree care. (enclosed).
- C. Review and consider approval of Resolution Concerning Annual Administrative Matters 2022 (enclosed). Discuss legislative changes effecting elections/call for nominations; meeting locations and methods of holding meetings; annual report requirements; and website requirement.
- D. Consider adoption of Resolution Calling a Regular Election for Directors on May 3, 2022, appointing the DEO and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election (enclosed). Self-Nomination and Acceptance Forms are due by February 25, 2022. Discuss need for ballot issues and/or questions.
- E. Discuss requirements of Section 32-1-809, C.R.S. and direct staff regarding compliance for 2022 (District Transparency Notice).
- F. Designate RG Associates as the District's Engineer for 2022.
- G. Designate Spencer Fane LLP as the District General Counsel for 2022.

- H. Authorize Spencer Fane LLP to take necessary legal actions related to trail improvements.
- I. Other.

VIII. DIRECTORS' MATTERS

- A. Discuss need for special meeting. Confirm quorum for regularly scheduled meeting in 2022.
- B. Discuss additional Board members.
- C. Other.

IX. ADJOURNMENT

The next regular meeting is to be determined.