

# DEER CREEK METROPOLITAN DISTRICT

8390 E. CRESCENT PKWY., STE. 300

GREENWOOD VILLAGE, CO 80111

303-779-5710 (O) 303-779-0348 (F)

<http://deercreekmetro.com/>

## **NOTICE OF SPECIAL MEETING AND AGENDA**

**DATE:** Thursday, October 26, 2023

**TIME:** 6:00 p.m.

**LOCATION:** via Microsoft Teams

You can attend the meetings in any of the following ways:

1. To attend via Microsoft Teams Videoconference, click the link below:

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_MzQ4YWQ4NWYtMmI0Ny00NDQ1LThmODUtYWUwYTkyM2ZhYzcy%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%227e93cd08-3bae-48d3-b32e-d8f57cd88c24%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_MzQ4YWQ4NWYtMmI0Ny00NDQ1LThmODUtYWUwYTkyM2ZhYzcy%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%227e93cd08-3bae-48d3-b32e-d8f57cd88c24%22%7d)

2. To attend via telephone, dial 720-547-5281 and enter the following additional information: Conference ID: 768 822 902#

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Kathryn Lou Wilkinson	President	May, 2027
Nancee L. Gunderson	Secretary/Treasurer	May, 2025
Tim Collins	Assistant Secretary/Treasurer	May, 2025
VACANT	Director	May, 2027
VACANT	Director	May, 2025

### **I. ADMINISTRATIVE MATTERS**

- A. Call to order and approval of agenda.
- B. Present disclosures of potential conflicts of interest.
- C. Confirm quorum, location of meeting and posting of meeting notice.
- D. Public comment (Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person).

- E. Review and consider approval of Minutes from the June 21, 2023 Special Board Meeting (enclosed).
- F. Consider adoption of Resolution No. 2023-10-01 Regarding 2024 Annual Administrative Matters (enclosed).
- G. Discuss requirements of Section 32-1-809, C.R.S. and direct staff regarding compliance for 2024 (District Transparency Notice).

## **II. FINANCIAL MATTERS**

- A. Conduct public hearing to consider amendment of the 2023 Budget. If necessary, consider adoption of Resolution No. 2023-10-02 to Amend the 2023 Budget (enclosed).
- B. Conduct public hearing on the proposed 2024 Budget and consider adoption of Resolution No. 2023-10-03 to Adopt the 2024 Budget and Appropriate Sums of Money (enclosed).
- C. Review and consider approval of the September 30, 2023 Unaudited Financial Statements and Cash Position (to be distributed).
- D. Review, ratify and consider approval of Interim Claims (to be distributed).
- E. Authorize District accountant to prepare and sign the DLG-70 Certification of Tax Levies form for certification to the Board of County Commissioners and other interested parties.
- F. Consider approval of engagement of Logan and Associates, LLC to prepare the 2023 Audit.

## **III. MANAGER'S MATTERS**

- A. Ratify approval of Agreement for Graffiti Removal Services with Lightning Mobile Services, LLC (enclosed).
- B. Review and consider approval of Falcon Bluffs Middle School requested improvements (enclosed).
- C. Consider approval of CliftonLarsonAllen LLP Master Service Agreement and related Statement(s) of Work for 2024 (to be distributed).
- D. Discuss and consider approval of 2024 insurance renewal and accept property schedule (enclosed).
- E. Discuss and consider worker's compensation insurance for 2024 (enclosed).

- F. Consider authorization of renewing membership in the Special District Association for 2024.

**IV. ENGINEER'S REPORT**

- A. Engineering report.
- B. Trail improvements update:
  - 1. Update on trail progress and anticipated timeframe.
  - 2. Update on \$10,000 NTE for utility contractor for trail improvements.
  - 3. Update on Jefferson County trail funds and potential grant (enclosed).
  - 4. Update on trail landscape improvements.
- C. Iris Detention Pond update:
  - 1. Update on response and maintenance.

**V. LANDSCAPE MATTERS**

- A. Bailey Tree update:
  - 1. Ratify approval of proposal for tree pruning at Redstone Ridge in the amount of \$250 (enclosed).
  - 2. Review and consider approval of 2024 Annual Tree Care Proposal for Town Homes, Redstone Ridge, Condos and Master in the total amount of \$116,439 and authorize manager to send letter to HOAs re District's continued commitment to tree care (enclosed).
- B. BrightView update:
  - 1. Review October 2023 Landscape Maintenance Report (enclosed).

**VI. LEGAL MATTERS**

- A. Review and consider approval of proposal for 2024 Landscape Services from BrightView Landscape Services, Inc. (enclosed).
- B. Designate RG and Associates, LLC as the District's engineer for 2024.
- C. Designate Spencer Fane LLP as the District General Counsel for 2024.
- D. Designate Livable Cities Studio as the District project manager for 2024.
- E. Discuss legal actions, if any, related to trail improvements.

**VII. DIRECTORS' MATTERS**

**VIII. ADJOURNMENT**

**There are no more regular meetings scheduled for 2023.**