

DEER CREEK METROPOLITAN DISTRICT

8390 E. CRESCENT PKWY., STE. 300

GREENWOOD VILLAGE, CO 80111

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www.deercreekmetro.com

NOTICE OF SPECIAL MEETING AND AGENDA

DATE: Thursday, October 27, 2022

TIME: 6:00 p.m.

LOCATION: via Microsoft Teams

You can attend the meetings in any of the following ways:

1. To attend via Microsoft Teams Videoconference, click the link below:

ACCESS: https://teams.microsoft.com/l/meetup-join/19%3ameeting_ODE2ZGE3MzMtMTFiMy00ZGMyLWI5NjAtYzY5OTAwZjM5MWU0%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%227e93cd08-3bae-48d3-b32e-d8f57cd88c24%22%7d

2. To attend via telephone, dial 720-547-5281 and enter the following additional information:

Conference ID: 759 443 41#

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Kathryn Lou Wilkinson	President	May, 2023
Nancee L. Gunderson	Secretary/Treasurer	May, 2025
Tim Collins	Assistant Secretary/Treasurer	May, 2025
VACANT	Assistant Secretary/Treasurer	May, 2025
VACANT	Assistant Secretary/Treasurer	May, 2025

I. ADMINISTRATIVE MATTERS

- A. Call to order and approval of agenda.
- B. Present disclosures of potential conflicts of interest.
- C. Confirm quorum, location of meeting and posting of meeting notices.

D. Public comment.

Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

E. Review and consider approval of Minutes from the July 7, 2022 special Board meeting (enclosed).

F. Consider adoption of Resolution 2022-10-01 Regarding 2023 Annual Administrative Matters (enclosed).

G. Discuss requirements of Section 32-1-809, C.R.S. and direct staff regarding compliance for 2023 (District Transparency Notice).

H. Discuss and consider approval of 2023 insurance renewal and updated property schedule. Consider adoption of documents needed to obtain or maintain insurance coverage through the Colorado Special Districts Property and Liability Pool and T. Charles Wilson Risk Management and authorize membership in the Special District Association (enclosed).

I. Other.

II. FINANCIAL MATTERS

A. Review and consider approval of the June 30, 2022 Unaudited Financial Statements and Cash Position (enclosed).

B. Review, ratify and consider approval of Interim Claims (enclosed).

C. Conduct public hearing to consider amendment of the 2022 Budget. If necessary, consider adoption of Resolution No. 2022-10-02 to Amend the 2022 Budget (enclosed).

D. Conduct public hearing on the proposed 2023 Budget and consider adoption of Resolution No. 2022-10-03 to Adopt the 2023 Budget and Appropriate Sums of Money (enclosed).

E. Authorize District accountant to prepare the DLG-70 Certification of Tax Levies form for certification to the Board of County Commissioners and other interested parties.

F. Appointment of Board member to sign the DLG70 Certification of Tax Levies.

G. Consider approval of engagement of Logan and Associates, LLC to prepare the 2022 Audit.

- H. Discuss debt mill levy retirement and associated tax decrease for average household.
- I. Other.

IV. MANAGER’S MATTERS

- A. Consider approval of CliftonLarsonAllen LLP statement(s) of work (enclosed).
- B. Other.

V. ENGINEER’S REPORT

- A. Engineering report.
- B. Trail improvements update (enclosed).
 - 1. Update on \$10,000 NTE for utility contractor for trail improvements.
 - 2. Discuss Jefferson County trail funds.
- C. Review 2022 sidewalk repair project locations (enclosed).
- D. Review Iris Street Detention Pond Observer’s Inspection Report (enclosed).
- E. Other.

VI. LANDSCAPE MATTERS

- A. Bailey Tree update.
 - 1. Review and consider approval of Proposals for Tree Care at the Town Homes, Redstone Ridge, Condos and Master from Bailey Tree LLC and authorize manager to send letter to HOAs re District’s continued commitment to tree care. (enclosed).
 - 2. Other.
- B. BrightView update.
 - 1. Review October 2022 Landscape Maintenance Report (enclosed).
 - 2. Update on frequency of dog station cleanup.
 - 3. Update on Iris Detention Pond maintenance.
 - 4. Other.

VII. LEGAL MATTERS

- A. Review and consider approval of 2023 Landscape Services Agreement with BrightView Landscape Services, Inc. (enclosed).
- B. Consider adoption of Resolution No. 2022-10-04 Calling a Regular Election for Directors on May 2, 2023, appointing the DEO and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election (enclosed). Self-Nomination and Acceptance Forms are due by February 24, 2023. Discuss need for ballot issues and/or questions.
- C. Designate RG Associates as the District’s engineer for 2023.
- D. Designate Spencer Fan LLP as the District General Counsel for 2023.
- E. Authorize Spencer Fane LLP to take necessary legal actions related to trail improvements.
- F. Other.

VIII. DIRECTORS’ MATTERS

- A. Other.

IX. ADJOURNMENT

There are no more regular meetings scheduled for 2022.